

**Join a growing player within the material handling industry! Nova Technology provides a great working environment for great employees. Our newly expanded plant is air conditioned with plenty of space for team-oriented individuals to help drive our continued success. Nova offers training & development, company sponsored events, generous paid time off and job stability.**

**Start work within our value-based culture as soon as next week!**

### **Summary**

Utilizes power and hand tools to assemble dock door seals and shelters according to customer specifications.

### **Essential Duties and Responsibilities**

- Read work order to determine customer specifications.
- Pull product materials from inventory.
- Utilize hand tools and power equipment such as skill saw, drill, nail gun, hammer, utility knife and various measuring tools.
- Cut construction material such as 2 X 4's to proper size.
- Secure foam filling and vinyl material around frame of shelter.
- Assemble seal and shelter according to customer specifications.
- Inspect and ensure quality standards of assembled unit.
- Determine most efficient methods of assembly.
- Maintain or exceed production standards by delivering product according to customer timelines.
- Carry out duties by lifting heavy and bulky product, stooping, bending, kneeling and climbing to assemble product.
- Operates company forklift and man lift after successful certification.
- Operate overhead cranes.
- Assist with other duties within the department when necessary.
- Work mandatory overtime as seasonal workload dictates.

**EDUCATION and/or EXPERIENCE:** High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

**CERTIFICATES, LICENSES, REGISTRATIONS:** Must be able to successfully pass company fork truck and man lift certification.

**HOURS:** Monday – Friday; 7:0AM to 3:30PM

**BENEFITS:**

**Company Paid:** Vacations, Personal/Sick Time following 60 days of employment, life insurance, holidays, volunteer time, discretionary bonuses & profit sharing, holiday party, summer cookouts, chili cook-offs plus a host of other company paid events!

**Additional benefits:** Health, dental, vision, short & long term disability, voluntary life, 401K Plan and more!

**\$500 Sign on Bonus** after 6-months of service (subject to the terms of the program)